

RIVERCREST COMMUNITY DEVELOPMENT DISTRICT

March 21, 2016 Minutes of the Regular Meeting

Minutes of the Regular Meeting

The Regular Meeting of the Board of Supervisors for Rivercrest Community Development District was held on Monday, March 21, 2016 at 6:30 p.m. at the Rivercrest Clubhouse, located at 11560 Ramble Creek Drive, Riverview, Florida 33569.

1. CALL TO ORDER/ROLL CALL

Mr. Howell called the Regular Meeting of the Board of Supervisors of the Rivercrest Community Development District to order on Monday, March 21, 2016 at 6:30 p.m.

Board Members Present and Constituting a Quorum:

- Elaine Sellent Vice Chairman
Frank Nocco Supervisor
Joe McGee Supervisor
Lisa Fernandez Supervisor

Staff Members Present:

- Brian Howell Manager, Meritus
Rick Reidt Operations Manager
Michelle Drab District Counsel

Eight (8) Audience Members Present

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

3. AUDIENCE QUESTION AND COMMENT ON AGENDA ITEMS

There was a question from an owner regarding her house not being part of the CDD. There are 7 homes that still need to be annexed in. She is paying her dues to Rick Reidt. Michelle Drab went over that its cost prohibitive to add one home at a time and it is more practical to add several or all at one time. The homes are not required to join the District. The Board asked Michelle Drab to send out letters to the 7 homes to see if there is interest in joining the District at this time.

4. VENDORS/STAFF REPORTS

A. District Engineer – Tonja Stewart

Brian Howell stated there was nothing to report.

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**B. District Counsel – Michelle Drab**

Ms. Drab touched on the 7 homes not in the District and stated the CDD has make progress since originally there were 24. She will send letters to the remaining owners as directed. Ms. Drab also stated she had the contract draft ready and was working to get ahold of Paieta so they can review and get the contract finalized.

**C. District Manager – Brian Howell**

**i. Construction Update**

Mr. Howell stated that construction on the new pool was nearing the end. The final utility inspections were set for today, working on certification from the Department of Health, as builds, etc.

Mr. Howell anticipated the last construction meeting would be held within the next ten days or so. Mr. Howell stated Certificate of Occupancy was anticipated in April and after meeting he would have a clearer date for the Certificate of Occupancy.

Mr. Howell also advised that he had a meeting set up with CRS, their landscaper, LMP and Staff to go over the dead/weak plants in the pool area so they could be replaced.

The Board and Mr. Howell discussed the pool party and the Board decided Memorial Day weekend was a bad date so they set May 21, 2016 for the event. Mr. Howell will coordinate this with the event planner.

Mr. Reidt is looking to add one more staff member for the summer season.

**D. Operations Manager – Rick L. Reidt**

**i. Operations Manager’s Report**

Mr. Reidt advised that his report is on file. He stated an employee for Potential walked off the job but that Matt on his staff stepped in while Potential sent over another counselor. The Board stated Potential was responsive and had called all parents over the situation. The Board asked Mr. Reidt to thank Matt for his help.

**5. BUSINESS ADMINISTRATION**  
**A. Consideration of Minutes of the Board of Supervisors Meeting February 15, 2016**

|              |                                            |
|--------------|--------------------------------------------|
| MOTION TO:   | Approve February 15, 2016 meeting minutes. |
| MADE BY:     | Supervisor Nocco                           |
| SECONDED BY: | Supervisor Fernandez                       |
| DISCUSSION:  | None further                               |
| RESULT:      | Called to Vote: motion PASSED              |
|              | 4/0 – Motion passed unanimously.           |

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**B. Consideration of Operations and Maintenance Expenditures**

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| MOTION TO:   | Approve O&M's.                                                   |
| MADE BY:     | Supervisor Nocco                                                 |
| SECONDED BY: | Supervisor McGee                                                 |
| DISCUSSION:  | None further                                                     |
| RESULT:      | Called to Vote: motion PASSED<br>4/0 – Motion passed unanimously |

**C. Review of Financial Statements Month Ending January 31, 2016**

The financials were accepted. Mr. Howell noted 92% of the tax revenue had been collected through January and 69% of the budget remained so the CDD was tracking well.

Supervisor Sellent asked Mr. Reidt if a home in the District had paid for sod damage from their son. Mr. Reidt indicated they had until Friday and then at that point he would hand it over to Michelle Drab. Mr. Reidt also confirmed there had been no leads from HCSO over another damaged incident to the landscape.

**6. BUSINESS ITEMS**  
**A. Discussion on Potential**

This item was tabled due to Supervisor Leventry being absent and he had asked for it to be placed on the agenda.

**B. General Matters of the District**

**7. OLD BUSINESS**  
**A. Multi-Purpose Field Update**

Mr. Reidt stated it was staked out and the silt fence ordered. It would start as soon as the pool construction ends.

**B. Bollard Lighting**

This item was tabled and the Board agreed it should be looked at for implementation at the end of the budget year or budget year 2017 as the CDD needs to watch dollars to see what the operation of the new pool would cost.

It was noted that security needed to ensure all people left the parks after dusk and not just kids and teenagers.

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**C. Tennis Court Wind Screen Memo**

There was discussion that this was a useful item and at a lower cost so it would be a good benefit. However the Board did decide it was not worth the extra money to have a logo put on.

|              |                                                                                 |
|--------------|---------------------------------------------------------------------------------|
| MOTION TO:   | Approve screen for east side.                                                   |
| MADE BY:     | Supervisor Sellent                                                              |
| SECONDED BY: | Supervisor Fernandez                                                            |
| DISCUSSION:  | None further                                                                    |
| RESULT:      | Called to Vote: motion PASSED<br>3/1 – Motion passed – Supervisor Nocco opposed |

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**8. SUPERVISOR REQUESTS AND AUDIENCE QUESTION AND COMMENT ON OTHER ITEMS**

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Supervisor McGee: Towing signs being put up by the HOA – Mr. Reidt reviewed the design supplied by the HOA with the Board and it was agreed they were the required statutory signs. Ms. Drab stated she should do up a simple encroachment agreement with the HOA so the CDD was protected and the Board agreed.

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Supervisor Nocco: Commented that the new newsletter was nice.

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Audience: Muskogee ducks – The Board discussed with resident and it was agreed the CDD would hire a trapper and send a letter to the homeowner who was feeding them to request that they stop.

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**9. ADJOURNMENT**

|              |                                                                  |
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| MOTION TO:   | Adjourn.                                                         |
| MADE BY:     | Supervisor McGee                                                 |
| SECONDED BY: | Supervisor Sellent                                               |
| DISCUSSION:  | None further                                                     |
| RESULT:      | Called to Vote: motion PASSED<br>4/0 – Motion passed unanimously |

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172 \*Please note the entire meeting is available on disc.

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174 \*These minutes were done in summary format.

175 \*Each person who decides to appeal any decision made by the Board with respect to any matter  
176 considered at the meeting is advised that person may need to ensure that a verbatim record of  
177 the proceedings is made, including the testimony and evidence upon which such appeal is to be  
178 based.

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180 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly  
181 noticed meeting held on April 18, 2016.

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184 Signature

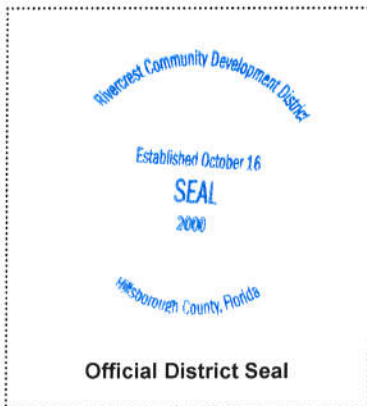
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186 Printed Name  
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192  Assistant Secretary

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186 Printed Name  
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190 Title:  
191  Chairman  
192  Vice Chairman



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195 *Recorded by Records Administrator*

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