

**RIVERCREST  
COMMUNITY DEVELOPMENT DISTRICT  
BOARD OF SUPERVISORS  
PUBLIC HEARING & REGULAR MEETING  
AUGUST 19, 2019**

# RIVERCREST COMMUNITY DEVELOPMENT DISTRICT AGENDA

August 19, 2019 at 6:30 p.m.

The Rivercrest Clubhouse,  
located at 11560 Ramble Creek Drive, Riverview, FL 33569

<b>District Board of Supervisors</b>	Chairman	Lisa Fernandez
	Vice Chairman	Edward Lamp
	Supervisor	Catherine Arnaez
	Supervisor	Elaine Sellent
	Supervisor	Michael Ryan
<b>District Manager</b>	Meritus	Debby Nussel, CAM
<b>Operations Manager</b>	Rivercrest CDD	Rick Reidt
<b>District Attorney</b>	Appleton, Reiss & Skorewicz, PLLC	Michelle Reiss, Esq.
<b>District Engineer</b>	Stantec, Inc.	Tonja Stewart

*All cellular phones and pagers must be turned off while in the meeting room*

## The District Agenda is comprised of seven different sections:

The public hearing will begin at **6:30p.m.** The regular meeting will follow and begin with the sixth section called **Business Items**. The business items section contains items for approval by the District Board of Supervisors that may require discussion, motion and votes on an item-by-item basis. If any member of the audience would like to speak on one of the business items, they will need to register with the District Administrator prior to the presentation of that agenda item. The seventh section is called **Consent Agenda**. The Consent Agenda section contains items that require the review and approval of the District Board of Supervisors as a normal course of business. The eighth section is called **Vendor/Staff Reports**. This section allows the District Administrator, Engineer, and Attorney to update the Board of Supervisors on any pending issues that are being researched for Board action.

The final section is called **Supervisor Requests and Audience Comments**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet residential needs. The Audience Comment portion of the agenda is where individuals may comment on matters that concern the District. Each individual is limited to **three (3) minutes** for such comment. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted. IF THE COMMENT CONCERNS A MAINTENANCE RELATED ITEM, THE ITEM WILL NEED TO BE ADDRESSED BY THE DISTRICT ADMINSTRATOR OUTSIDE THE CONTEXT OF THIS MEETING.

Agendas can be reviewed by contacting the Manager's office at (813) 397-5120 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting.

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. Typically, no motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 397-5120, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based..

August 19, 2019

Dear Board Members:

The Public Hearing and Regular Meeting of the Board of Supervisors of the Rivercrest Community Development District will be held on **Monday, August 19, 2019 at 6:30 p.m.** at the Rivercrest Clubhouse, located at 11560 Ramble Creek Drive, Riverview, FL 33569. The agenda is included below.

- 1. PLEDGE OF ALLEGIANCE**
- 2. CALL TO ORDER / ROLL CALL**
- 3. AUDIENCE QUESTION AND COMMENT ON AGENDA ITEMS**
- 4. RECESS TO PUBLIC HEARING**
- 5. PUBLIC HEARING ON ADOPTING PROPOSED FISCAL YEAR 2020 BUDGET**
  - A. Open Public Hearing on Proposed Fiscal Year 2020 Budget
  - B. Staff Presentations
  - C. Public Comment
  - D. Consideration of Resolution 2019-05; Adopting Fiscal Year 2020 Budget ..... Tab 01 Page
  - E. Close Public Hearing on Proposed Fiscal Year 2020 Budget
- 6. PUBLIC HEARING ON LEVYING O&M ASSESSMENTS**
  - A. Open Public Hearing on Levying O&M Assessments
  - B. Staff Presentations
  - C. Public Comment
  - D. Consideration of Resolution 2019-06; Levying O&M Assessments ..... Tab 02 Page
  - E. Close Public Hearing on Levying O&M Assessments
- 7. RETURN AND PROCEED TO REGULAR MEETING**
- 8. VENDOR/STAFF REPORTS**
  - A. District Engineer – Tonja Stewart
  - B. District Counsel – Michelle Reiss
  - C. District Manager – Debby Nussel ..... Tab 03 Page
    - i. Staff Action List
  - D. Operations Manager – Rick L. Reidt
    - i. Operation Managers Report ..... Tab 04 Page
    - ii. Goal Tracking Short and Long-Term..... Tab 05 Page
    - iii. Property Encroachments ..... Tab 06 Page
      - i. Stone Branch Drive
      - ii. Bay Gardens Loop
      - iii. Bridge Pine Drive
      - iv. Coconut Island Drive
      - v. Hammocks Glade
    - iv. Resident Request..... Tab 07 Page
- 9. BUSINESS ADMINISTRATION**
  - A. Consideration of Minutes of the Board of Supervisors Meeting July 15, 2019..... Tab 08 Page
  - B. Consideration of Operations and Maintenance Expenditures July 2019 ..... Tab 09 Page
  - C. Review of Financial Statements Month Ending July 31, 2019 ..... Tab 10 Page
- 10. NEW BUSINESS**
  - A. Consideration of Resolution 2019-07; Setting Fiscal Year 2020 Meeting Schedule..... Tab 11 page
- 11. OLD BUSINESS**
- 12. SUPERVISOR REQUESTS AND AUDIENCE QUESTION AND COMMENT ON OTHER ITEMS**
- 13. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 397-5120.

Sincerely,

Debby Nussel  
District Manager