

**RIVERCREST
COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS
REGULAR MEETING
SEPTEMBER 21, 2020**

RIVERCREST COMMUNITY DEVELOPMENT DISTRICT AGENDA

Monday, September 21, 2020

6:30 p.m.

The Rivercrest Clubhouse,
located at 11560 Ramble Creek Drive, Riverview, FL 33569

| | | |
|--------------------------------------|---|---|
| District Board of Supervisors | Chair Vice Chair Supervisor Supervisor Supervisor | Lisa Fernandez Ed Lamp Catherine Arnaez Michael Ryan Elaine Sellent |
| District Manager | Meritus | Debby Nussel |
| Operations Manager | Rivercrest CDD | Rick Reidt |
| District Attorney | Straley Robin Vericker | Vivek K. Babbar |
| District Engineer | Stantec, Inc. | Tonja Stewart |

All cellular phones and pagers must be turned off while in the meeting room

The regular meeting will begin at **6:30 p.m.** with the third section called **Audience Comments on Agenda Items** this is an opportunity for the individuals to comment on agenda items. The fourth section is called **Vendor/Staff Reports** this section allows the District Administrator, Engineer, and Attorney to update the Board of Supervisors on any pending issues that are being researched for Board action and vendors presentation of information from any potential or current contractor of the District. The fifth section **Business Administration** contains items that require the review and approval of the District Board of Supervisors as a normal course of business. The sixth section is called **Business Items**. The business items section contains items for approval by the District Board of Supervisors that may require discussion, motion and votes on an item-by-item basis. If any member of the audience would like to speak on one of the business items, they will need to register with the District Administrator prior to the presentation of that agenda item. The seventh section is **Old Business** this section covers any business brought before the Board at previous meetings in which a decision was not made or further information was required before a decision could be reached. Occasionally, certain items for decision within this section are required by Florida Statute to be held as a Public Hearing. During the Public Hearing portion of the agenda item, each member of the public will be permitted to provide one comment on the issue, prior to the Board of Supervisors' discussion, motion and vote. Agendas can be reviewed by contacting the Manager's office at (813) 873-7300 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting. The eighth section is called **Supervisor Requests and Audience Comments**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet residential needs. The Audience Comment portion of the agenda is where individuals may comment on matters that concern the District. Each individual is limited to **three (3) minutes** for such comment. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted. **IF THE COMMENT CONCERNS A MAINTENANCE RELATED ITEM, THE ITEM WILL NEED TO BE ADDRESSED BY THE DISTRICT ADMINSTRATOR OUTSIDE THE CONTEXT OF THIS MEETING.**

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. Typically, no motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 873-7300, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 7-1-1, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

September 21, 2020

Dear Board Members:

The Regular Meeting of the Board of Supervisors of the Rivercrest Community Development District will be held on **Monday, September 21, 2020 at 6:30 p.m.** at the Rivercrest Clubhouse, located at 11560 Ramble Creek Drive, Riverview, FL 33569. The agenda is included below.

Call In Number: 1-866-906-9330

Access Code: 4863181

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER / ROLL CALL

3. AUDIENCE QUESTION AND COMMENT ON AGENDA ITEMS

4. STAFF REPORTS

- A. **District Manager – Debby Nussel** Tab 01 Page 04
 - i. Action Item List
- B. **Operations Manager – Rick L. Reidt** Tab 02 Page 05
 - i. Operations Manager’s Report
- C. **District Counsel - Vivek K. Babbar** Tab 03 Page 07
 - i. Discussion on 11102 Stone Branch Drive Encroachment
- D. **District Engineer - Tonja Stewart**

5. NEW BUSINESS

- A. Discussion on Firewall Licensing Renewal & Replacement Tab 04 Page 13
- B. Discussion of Drainage Issues with Villas of Rivercrest HOA..... Tab 05 Page 19
- C. Review of Employee Manuals and SOP Tab 06 Page 20
- D. Discussion on Tennis Self Play Tab 07 Page 69
- E. Discussion on HOA Fall Festival Agreement Tab 08 Page 73
- F. Discussion & Ratification on Painting of Clubhouse and Cabana and Pergola
- G. Discussion & Ratification on Wood repair Clubhouse and Cabana Pergola Repair
- H. Discussion on Long Range Improvements Master Plan
- I. Discussion on HOA Donation Improvement Approvals Tab 09 Page 76
 - i. Repaint of Child Spray Feature
 - ii. New Roofing on Clubhouse
 - iii. Work Vehicle with trailer and tank and PW
 - iv. Shade on Pergola of Cabana

6. CONSENT AGENDA ITEMS

- A. Consideration of Board of Supervisor Public Hearing & Regular Meeting Minutes August 24, 2020 Tab 10 Page 84
- B. Consideration of Operations and Maintenance Expenditures August 2020 Tab 11 Page 94
- C. Review of Financial Statement Month Ending August 31, 2020 Tab 12 Page 182

7. SUPERVISOR REQUESTS

8. ADJOURNMENT

We look forward to the conference call with you. In the meantime, if you have any questions, please do not hesitate to call us at (813) 873-7300.

Sincerely,

Debby Nussel
District Manager