

RIVERCREST COMMUNITY DEVELOPMENT DISTRICT

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November 19, 2020 Minutes of the Regular Meeting

Minutes of the Regular Meeting

The Regular Meeting of the Board of Supervisors for Rivercrest Community Development District was held on Monday, November 19, 2020 at 6:30 p.m. at the Rivercrest Clubhouse located at 11560 Ramble Creek Dr., Riverview, FL 33569.

**1. PLEDGE OF ALLEGIANCE**

Lisa Fernandez led the Pledge of Allegiance.

**2. CALL TO ORDER/ROLL CALL**

Lisa Fernandez called the Regular Meeting of the Board of Supervisors of the Rivercrest Community Development District to order on Monday, November 19, 2020 at 6:30 p.m.

**Board Members Present and Constituting a Quorum:**

Lisa Fernandez	Chair	
Ed Lamp	Vice Chair	<i>via conference call</i>
Elaine Sellent	Supervisor	
Michael Ryan	Supervisor	
Catherine Arnaez	Supervisor	

**Staff Members Present:**

Gene Roberts	District Manager, Meritus
Tonja Stewart	District Engineer, Stantec

There were approximately 15 resident audience members in attendance.

**3. AUDIENCE QUESTION AND COMMENTS ON AGENDA ITEMS**

Mr. McGee with the HOA stated his displeasure with the CDD Board that the HOA was accused of not cleaning the amenity after the Fall Festival.

A resident said there is a van parked in the amenity parking lot that has an expired license plate and it has been there for a while.

**4. OATH OF OFFICE**

Elaine Sellent and Lisa Fernandez were sworn in as elected Supervisors.

49 **5. STAFF REPORTS**

50 **A. Vivek Babbar – District Counsel**

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52 There was nothing to report from Counsel at this time.

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54 **B. Tonja Stewart – District Engineer**

55 **i. Update on Drainage Issues with Villas of Rivercrest HOA**

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57 Ms. Stewart went over that she met with residents of the Villas on October 26, 2020 regarding  
58 the drainage issues. After reviewing the site and construction plans, it appears that the lots were  
59 not graded to plan, which is creating drainage problems. Since this is platted private property, the  
60 District cannot get involved in correcting the problem.

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63 **6. NEW BUSINESS**

64 **A. Consideration of Resolution 2021-02; Designating Officers**

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66 The Board discussed re-designating officers.

MOTION TO:	Approve Resolution 2021-02 with Supervisor Lamp as the Chair and Supervisor Sellent as the Vice Chair.
MADE BY:	Supervisor Fernandez
SECONDED BY:	Supervisor Amaez
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 – Motion passed unanimously

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76 **B. Discussion on Food Truck Survey Results**

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78 The Board reviewed the survey results. Supervisor Lamp told the Board that for now, the food  
79 truck vendor will be discontinuing service due to lack of participation from residents.

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81 **C. Review on Pool Rules**

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83 The Board decided to continue the discussion to the December meeting when District Counsel  
84 will be present.

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87 **7. CONSENT AGENDA**

88 **A. Consideration of Board of Supervisors Regular Meeting Minutes October 19, 2020**

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90 The Board reviewed the meeting minutes and noted changes to lines 103, 116, and 121.

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MOTION TO:	Approve the October 19, 2020 meeting minutes with the changes discussed.
MADE BY:	Supervisor Fernandez
SECONDED BY:	Supervisor Ryan
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 – Motion passed unanimously

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**B. Consideration of Operations and Maintenance Expenditures October 2020**

The Board reviewed the O&Ms and asked to check with Advanced Energy and Zebra Pools for explanation on the pool pump repair bills on page 80. The Board also asked about the Meritus invoice on page 93 for the Indeed advertisement was not authorized by the board, what the consultation was for on the Stantec invoice on page 24, the increase in water usage on page 25 and 26, to check on the marine portion of the insurance invoice on page 73, page 87 and billing the HOA for the shade structure, checking to see if the invoice on page 84 for sealing the townhomes is the CDD’s portion, and where the signs on the invoice on page 102 were placed.

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MOTION TO:	Approve the October 2020 O&Ms.
MADE BY:	Supervisor Fernandez
SECONDED BY:	Supervisor Ryan
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 – Motion passed unanimously

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**C. Review of Financial Statement Month Ending October 31, 2020**

The Board reviewed and accepted the financials. There was a question about the 2020 budget; Mr. Roberts answered.

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**8. MANAGEMENT REPORTS**

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**A. Greenview Landscaping Report**

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The Board reviewed the landscaping reports. Mr. Roberts told the Board that the pool pump on the Cabana side needs to be replaced and Zebra has submitted a proposal for \$6,500. Supervisor Ryan asked for staff to negotiate with Zebra to try to get the costs down.

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MOTION TO: Approve getting a new pump motor.

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MADE BY: Supervisor Ryan

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SECONDED BY: Supervisor Arnaez

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DISCUSSION: None further

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RESULT: Called to Vote: Motion PASSED

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5/0 – Motion passed unanimously

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## 140 9. SUPERVISOR REQUESTS

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142 Supervisor Arnaez thanked Supervisor Fernandez and Supervisor Lamp for the past two years of  
143 serving as Chair and Vice-Chair. She also thanked the HOA for hosting the fall festival.

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145 Supervisor Ryan also expressed his gratitude towards Supervisor Fernandez and Supervisor  
146 Lamp.

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148 Supervisor Sellent told the Board that the Christmas lights are going up and will be completed by  
149 Thanksgiving. She asked for staff to check on servicing the dog stations more frequently.

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151 The Board asked that Antonio Merced get his own email account.

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153 Supervisor Sellent talked about the cleanup and trash left after the fall festival.

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155 Supervisor Lamp told the Board that there is a grant available from Hillsborough County to  
156 Beautify the Community that might be worth looking into.

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158 The Board approved for staff to spend up to \$500 for stocking stuffers for the December 12,  
159 2020 event.

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## 162 10. AUDIENCE QUESTIONS AND COMMENTS ON OTHER ITEMS

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164 There was a resident comment on the fall festival and how successful it was. A resident thanked  
165 the board for removing the dead pine tree at the pocket park. The Board was asked about heating  
166 the pool and the possibility of adding a dog park. A resident commented that on a few occasions,  
167 some of the sprinklers have been stuck on.

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171 11. ADJOURNMENT

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MOTION TO:	Adjourn.
MADE BY:	Supervisor Fernandez
SECONDED BY:	Supervisor Ryan
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 – Motion passed unanimously

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180 *\*Please note the entire meeting is available on disc.*

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182 *\*These minutes were done in summary format.*

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184 *\*Each person who decides to appeal any decision made by the Board with respect to any matter*  
185 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*  
186 *proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

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187 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly  
188 noticed meeting held on 1/25/2021.

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190 Gene Roberts

191 Signature

192 Gene Roberts

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194 Printed Name

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196 Title:

197  Secretary

198  Assistant Secretary

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Edward W. Lamp, II

Signature

Edward W. Lamp, II

Printed Name

Printed Name

Title:

Chairman

Vice Chairman

Recorded by Records Administrator

Mona [Signature]  
Signature

2/12/2021  
Date

