

RIVERCREST COMMUNITY DEVELOPMENT DISTRICT

1 August 16, 2021 Minutes of the Regular Meeting and Public Hearings

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3 **Minutes of the Regular Meeting and Public Hearings**

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5 The Regular Meeting and Public Hearings of the Board of Supervisors for Rivercrest
6 Community Development District was held on **Monday, August 16, 2021 at 6:30 p.m.** at the
7 Rivercrest Clubhouse, located at 11560 Ramble Creek Drive, Riverview, Florida 33569.

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10 **1. PLEDGE OF ALLEGIANCE**

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12 Elaine Sellent led the Pledge of Allegiance.

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15 **2. CALL TO ORDER/ROLL CALL**

16
17 Gene Roberts called the Regular Meeting and Public Hearings of the Board of Supervisors of the
18 Rivercrest Community Development District to order on **Monday, August 16, 2021 at 6:30**
19 **p.m.**

20
21 **Board Members Present and Constituting a Quorum:**

22 Ed Lamp	Chair	<i>via conference call</i>
23 Elaine Sellent	Vice-Chair	
24 Catherine Arnaez	Supervisor	
25 Michael Ryan	Supervisor	

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27 **Staff Members Present:**

28 Gene Roberts	District Manager, Meritus
29 Bryan Radcliff	District Manager, Meritus
30 Vivek Babbar	District Counsel, Straley Robin Vericker
31 Antonio Merced	Onsite Manager

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33 There were some audience members present.

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36 **3. AUDIENCE QUESTION AND COMMENTS ON AGENDA ITEMS**

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38 There were no audience questions or comments on agenda items.

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41 **4. RECESS TO PUBLIC HEARING**

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43 Mr. Babbar directed the acting Chairperson Supervisor Sellent to recess the regular meeting and
44 open the public hearing.

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48 **5. PUBLIC HEARING ON ADOPTING PROPOSED FISCAL YEAR 2022 BUDGET**
49 **AND LEVYING O&M ASSESSMENTS**

50 **A. Open Public Hearing on Adopting Proposed Fiscal Year 2022 Budget and Levying**
51 **O&M Assessments**

52

53 Supervisor Sellent opened the public hearings.

54

55 **B. Staff Presentations**

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57 Mr. Roberts reviewed the budget and line items with the Board. He stated that there would be no
58 increases to the FY 2022 budget or assessments; they will remain the same as fiscal year 2021.

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60 **C. Public Comments**

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62 There were no public comments.

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64 **D. Consideration of Resolution 2021-04; Adopting Fiscal Year 2022 Budget**

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66 The Board reviewed the resolution.

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MOTION TO:	Approve Resolution 2021-04.
MADE BY:	Supervisor Arnaez
SECONDED BY:	Supervisor Ryan
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	4/0 - Motion passed unanimously

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75 **E. Consideration of Resolution 2021-05; Levying O&M Assessments**

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77 The Board reviewed the resolution.

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MOTION TO:	Approve Resolution 2021-05.
MADE BY:	Supervisor Arnaez
SECONDED BY:	Supervisor Ryan
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	4/0 - Motion passed unanimously

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88 **F. Close Public Hearing on Adopting Proposed Fiscal Year 2022 Budget and**
89 **Levying O&M Assessments**

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91 The public hearing was closed.

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94 **6. RETURN TO REGULAR MEETING**

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96 Mr. Roberts directed the Board to return to the regular meeting.

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99 **7. VENDOR/STAFF REPORTS**

100 **A. District Counsel – Vivek K. Babbar**

101
102 Mr. Babbar asked Villas HOA representative Jeff Culver for an update on the drainage. Mr.
103 Culver stated that the surveyors had just completed running the numbers and they will get those
104 to Ms. Stewart so she can finalize the construction plans.

105
106

B. District Engineer – Tonja Stewart

107
108 Mr. Roberts noted that the Engineer is waiting on the surveyor's numbers.

109
110

C. District Manager – Gene Roberts

- 111 **i. Action Item List**
112 **ii. Greenview Inspections**

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Mr. Roberts reviewed the action item list and inspections with the Board.

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Supervisor Ryan stated that he would like to stop by next week to look at the wall inlets to see if there is an easy solution to repair.

117
118

The Board reviewed the Advanced Energy proposal.

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121	MOTION TO:	Approve the proposal from Advanced Energy to
122		replace the lights at the basketball courts and Cabana
123		pool.
124	MADE BY:	Supervisor Ryan
125	SECONDED BY:	Supervisor Armaez
126	DISCUSSION:	None further
127	RESULT:	Called to Vote: Motion PASSED
128		4/0 – Motion passed unanimously

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132 **D. Operations Manager – Antonio Merced**
133 **i. Manager’s Report**
134

135 Mr. Merced updated the Board on current projects. Buddy’s Pools has repaired the crack in the
136 fountain by the Cabana. The new utility vehicle has been delivered. Mr. Merced negotiated a
137 lower price for waste disposal.
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139
140 **8. NEW BUSINESS**

141 **A. Consideration of Resolution 2021-06; Setting Fiscal Year 2022 Meeting Schedule**
142

143 The Board reviewed the resolution and meeting schedule.
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145	MOTION TO:	Approve Resolution 2021-06.
146	MADE BY:	Supervisor Arnaez
147	SECONDED BY:	Supervisor Ryan
148	DISCUSSION:	None further
149	RESULT:	Called to Vote: Motion PASSED
150		4/0 – Motion passed unanimously

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152 **B. Discussion on Landscaping Proposals – Plantings**
153

154 Mr. Roberts went over the Greenview landscape enhancement proposal with the Board. The
155 Board discussed and decided to hold off on the berm from Laurel Brook to the fitness trail.
156

157	MOTION TO:	Enhance Mountain Bay Park for \$1,560 and replace 158 the dead plant material throughout the community for 159 \$5,132.
160	MADE BY:	Supervisor Lamp
161	SECONDED BY:	Supervisor Sellent
162	DISCUSSION:	None further
163	RESULT:	Called to Vote: Motion PASSED
164		4/0 – Motion passed unanimously

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166 **C. Discussion on Lightning Rod Proposals**
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168 Mr. Roberts went over the proposals with the Board. The Board asked if Brad with Advanced
169 Energy can review the proposals for lightning rods for his input.
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173 **9. CONSENT AGENDA**

174 **A. Consideration of Minutes of the Board of Supervisors Meeting July 19, 2021**

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The Board reviewed the minutes.

178	MOTION TO:	Approve the July 19, 2021 minutes.
179	MADE BY:	Supervisor Ryan
180	SECONDED BY:	Supervisor Arnaez
181	DISCUSSION:	None further
182	RESULT:	Called to Vote: Motion PASSED
183		4/0 – Motion passed unanimously

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B. Consideration of Operations and Maintenance Expenditures July 2021

187 The Board reviewed the O&Ms. Supervisor Arnaez questioned the three invoices related to
188 workman’s compensation insurance. Supervisor Lamp asked about the Meritus invoice for
189 copies made and the fish stocking invoice. Supervisor Arnaez noted that the fitness trail pond
190 needs to be sprayed for perimeter grass weeds.
191

192	MOTION TO:	Approve the July 2021 O&Ms.
193	MADE BY:	Supervisor Lamp
194	SECONDED BY:	Supervisor Sellent
195	DISCUSSION:	None further
196	RESULT:	Called to Vote: Motion PASSED
197		4/0 – Motion passed unanimously

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C. Review of Financial Statements Month Ending July 31, 2021

201 The financials were reviewed and accepted.
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204 **10. SUPERVISOR REQUESTS**

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206 Supervisor Ryan discussed the current pool policies related to lightning and would like for staff
207 to make better judgement when closing the pool due to inclement weather.
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211 **11. AUDIENCE QUESTION AND COMMENTS**

212
213 Jeff Culver asked about using the swimming lane markers for laps. The Board said it was tried
214 previously with not much success. He also asked if the speaker system is upgraded, if they could
215 use Zoom.

216
217 The HOA Event Coordinator asked about using the Multipurpose Field on December 11, 2021
218 for the s'mores and stores event. The Board discussed.

219

220	MOTION TO:	Approve the use of the Multipurpose Field on
221		December 11, 2021 for the HOA event.
222	MADE BY:	Supervisor Arnaez
223	SECONDED BY:	Supervisor Sellent
224	DISCUSSION:	None further
225	RESULT:	Called to Vote: Motion PASSED
226		4/0 – Motion passed unanimously

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229 **12. ADJOURNMENT**

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231	MOTION TO:	Adjourn.
232	MADE BY:	Supervisor Arnaez
233	SECONDED BY:	Supervisor Ryan
234	DISCUSSION:	None further
235	RESULT:	Called to Vote: Motion PASSED
236		4/0 – Motion passed unanimously

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240 *Please note the entire meeting is available on disc.

241

242 *These minutes were done in summary format.

243 *Each person who decides to appeal any decision made by the Board with respect to any matter
244 considered at the meeting is advised that person may need to ensure that a verbatim record of
245 the proceedings is made, including the testimony and evidence upon which such appeal is to be
246 based.

247

248 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly
249 noticed meeting held on 9/20/2021.

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251 
252 _____
253 Signature

254 BRYAN KAXLIFF
255 _____
256 Printed Name

257 Title:

- 258 Secretary
259 Assistant Secretary

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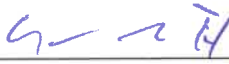
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Signature

Edward Long II

Printed Name

Title:

- Chairman
 Vice Chairman

Recorded by Records Administrator



Signature

9/24/2021

Date

