

**RIVERCREST
COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS
REGULAR MEETING
DECEMBER 20, 2021**

**RIVERCREST COMMUNITY
DEVELOPMENT DISTRICT AGENDA
Monday, DECEMBER 20, 2021
6:30 p.m.
The Rivercrest Clubhouse,
located at 11560 Ramble Creek Drive, Riverview, FL 33569**

District Board of Supervisors	Chair	Edward Lamp
	Vice Chair	Elaine P. Sellent
	Supervisor	Catherine Arnaez
	Supervisor	Michael Ryan
	Supervisor	Lisa Fernandez
District Manager	Meritus	Bryan Radcliff
District Attorney	Straley Robin Vericker	Vivek K. Babbar
District Engineer	Stantec, Inc.	Tonja Stewart
Operations Manager	Rivercrest CDD	Antonio Merced

All cellular phones and pagers must be turned off while in the meeting room

The regular meeting will begin at 6:30 pm followed with the third section called **Audience Comments on Agenda Items** this is an opportunity for the individuals to comment on agenda items. The fourth section is called **Vendor/Staff Reports** this section allows the District Administrator, Engineer, and Attorney to update the Board of Supervisors on any pending issues that are being researched for Board action and vendors presentation of information from any potential or current contractor of the District. The fifth section **Business Administration** contains items that require the review and approval of the District Board of Supervisors as a normal course of business. The sixth section is called **Business Items**. The business items section contains items for approval by the District Board of Supervisors that may require discussion, motion and votes on an item-by-item basis. If any member of the audience would like to speak on one of the business items, they will need to register with the District Administrator prior to the presentation of that agenda item. The seventh section is **Old Business** this section covers any business brought before the Board at previous meetings in which a decision was not made or further information was required before a decision could be reached. Occasionally, certain items for decision within this section are required by Florida Statute to be held as a Public Hearing. During the Public Hearing portion of the agenda item, each member of the public will be permitted to provide one comment on the issue, prior to the Board of Supervisors' discussion, motion and vote. Agendas can be reviewed by contacting the Manager's office at (813) 873-7300 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting. The eighth section is called **Supervisor Requests and Audience Comments**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet residential needs. The Audience Comment portion of the agenda is where individuals may comment on matters that concern the District. Each individual is limited to **three (3) minutes** for such comment. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted. **IF THE COMMENT CONCERNS A MAINTENANCE RELATED ITEM, THE ITEM WILL NEED TO BE ADDRESSED BY THE DISTRICT ADMINSTRATOR OUTSIDE THE CONTEXT OF THIS MEETING.**

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. Typically, no motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 873-7300, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 7-1-1, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

DECEMBER 20, 2021

Dear Board Members:

The Regular Meeting of the Board of Supervisors of the Rivercrest Community Development District will be held on **Monday, December 20, 2021 at 6:30 p.m.** at the Rivercrest Clubhouse, located at 11560 Ramble Creek Drive, Riverview, FL 33569. **Please let us know 24 hours before the meeting if you wish to call in for the meeting.** Following is the agenda for the meeting:

Call In Number: 1-866-906-9330

Access Code: 7979718#

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER / ROLL CALL

3. AUDIENCE QUESTION AND COMMENT ON AGENDA ITEMS

4. STAFF REPORTS

A. District Counsel - Vivek K. Babbar

B. District Engineer - Tonja Stewart

C. District Manager- Bryan Radcliff Tab 01 Page 04

i. Action Item List

ii. Greenview Inspections

iii. Staff Pay Increases

D. Operations Manager- Antonio Merced Tab 02 Page 13

i. Managers' Report

5. NEW BUSINESS ITEMS

A. Discussion on Pool Leak Proposals Tab 03 Page 14

B. Discussion on Pool Repairs Tab 04 Page 17

C. Discussion on Pool Maintenance Proposals Tab 05 Page 19

D. Discussion on Resodding of Installed Signage Tab 06 Page 26

E. Discussion on Waste Management Services Proposals Tab 07 Page 27

F. Consideration of Assignment and Assumption Agreement Tab 08 Page 35

G. Discussion on Community Wide Mulch Tab 09 Page 37

6. CONSENT AGENDA ITEMS

A. Consideration of Board of Supervisor Regular Meeting Minutes October 18, 2021 Tab 10 Page 38

B. Consideration of Operations and Maintenance Expenditures October 2021 Tab 11 Page 45

C. Consideration of Operations and Maintenance Expenditures November 2021 Tab 12 Page 112

D. Review of Financial Statement Month Ending November 30, 2021 Tab 13 Page 171

7. AUDIENCE QUESTION AND COMMENTS

8. SUPERVISOR REQUESTS

9. ADJOURNMENT

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 873-7300.

Sincerely,

Bryan Radcliff
District Manager