

Community Development District

Final Annual Budget Fiscal Year 2015

September 18, 2014





RivercrestCommunity Development District

Final Annual Budget Fiscal Year 2015

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Budget Introduction

Fiscal Year 2015

Background Information

The Rivercrest Community Development District is a local special purpose government authorized by Chapter 190, Florida Statutes, as amended. The Community Development District (CDD) is an alternative method for planning, financing, acquiring, operating and maintaining community-wide infrastructure in master planned communities. The CDD also is a mechanism that provides a "solution" to the State's needs for delivery of capital infrastructure to service projected growth without overburdening other governments and their taxpayers. CDD's represent a major advancement in Florida's effort to manage its growth effectively and efficiently. This allows the community to set a higher standard for construction along with providing a long-term solution to the operation and maintenance of community facilities.

The following report represents the Proposed District budget for Fiscal Year 2015, which begins on October 1, 2014. The District budget is organized by fund to segregate financial resources and ensure that the segregated resources are used for their intended purpose, and the District has established the following funds.

Fund Number	<u>Fund Name</u>	Services Provided
001	General Fund	Operations and Maintenance of
		Community Facilities
		Financed by Non-Ad Valorem
		Assessments
200	Debt Service Fund	Collection of Special Assessments
		for Debt Service on the Series
		2007 Special Assessment Revenue
		Bonds

Facilities of the District

The District's existing facilities include storm-water management (lake and water control structures), wetland preserve areas, landscaping, entry signage & features, irrigation distribution facilities and other related public improvements.

Maintenance of the Facilities

In order to maintain the facilities, the District conducts hearings to adopt an operating budget each year. This budget includes a detailed description of the maintenance program along with an estimate of the cost of the program. The funding of the maintenance budget is levied as a non-ad valorem assessment on your property by the District Board of Supervisors.





Community Development District

Fiscal Year 2015 Final Annual Budget General Fund

		cal Year 2014 inal Annual Budget	C	urrent Period Actuals Through 02/28/14		Projected Revenues & Expenditures 03/01/14 to 9/30/14		Fotal Actuals ad Projections Through 09/30/14		Over/(Under) idget Through 09/30/14	Proposed Fiscal Year 2015 Final Annual Budget	(Dec	increase / crease) from 2014 to FY 2015
REVENUES Special Assessments													
Operations & Maintenance Assmts - Levied On Roll		1,127,142		1,041,139		86,003		1,127,142		-	1,141,881		14,739
Operations & Maintenance Assmts - Off Roll		-		-		-		-		-	607		607
Capital Reserve Interest Earnings		-		-		-		-		-	24,195		24,195
Interest Earnings Interest Earnings		8,000		104		150		254		(7,746)	250		(7,750)
Other Miscellaneous Revenues		-,								(, , , ,			(, , ,
Miscellaneous		1,500		2,205		2,205		4,409		2,909	5,000		3,500
Clubhouse Rentals Total Revenues	\$	5,000	Φ.	3,579	Φ	1,421	Φ	5,000	Φ	(4.927)	\$ 1,181,933	Φ.	5,000
	_ Þ	1,141,642	Ф	1,047,027	Ф	89,778	\$	1,136,805	\$	(4,837)	\$ 1,161,933	Ф	40,291
EXPENDITURES													
Legislative Supervisor Fees		13,040		4,477		6,000		10,477		(2,563)	13,040		_
Payroll Taxes		-				-		-		(2,303)	- 15,040		-
Total Legislative	\$	13,040	\$	4,477	\$	6,000	\$	10,477	\$	(2,563)	\$ 13,040	\$	-
Financial & Administrative		55 472		24.720		20.752		55 472			55 470		
District Manager District Engineer		55,472 8,000		24,720 1,770		30,752 3,500		55,472 5,270		(2,730)	55,472 5,000		(3,000)
Disclosure Report		1,000		1,000		5,500		1,000		(2,730)	1,000		(3,000)
Trustees Fees		3,500		1,458		2,042		3,500		-	7,200		3,700
Auditing Services		9,500		-		9,500		9,500		-	9,500		-
Arbitrage Rebate Calculation		1,250		-		650		650		(600)	650		(600)
Postage, Phone, Faxes, Copies		300		150		150		300		-	300		-
Public Officials Insurance		3,660 300		3,924		525		3,924 692		264 392	4,100		440
Legal Advertising Bank Fees		250		167 25		323 84		109		(141)	300 250		-
Dues, Licenses & Fees		200		175		-		175		(25)	200		_
Miscellaneous Administrative Fees		3,150		1,287		1,863		3,150		-	3,150		-
Office Supplies		216		89		100		189		(27)	216		-
Website Administration		2,900		1,394		1,506		2,900		-	2,900		-
Total Financial & Administrative	\$	89,698	\$	36,158	\$	50,672	\$	86,830	\$	(2,868)	\$ 90,238	\$	540
Legal Counsel District Counsel		12,000		19,136		12,500		31,636		19,636	10,000		(2,000)
Total Legal Counsel	\$	12,000	\$	19,136		,	\$	31,636	\$	19,636	\$ 10,000	\$	(2,000)
Electric Utility Services		,		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Ċ	,	·	,,,,,	·	.,		·	() ,
Electric Utility Services-Pumps		15,051		7,392		9,100		16,492		1,441	17,392		2,341
Electric Utility Services-Streetlights		142,500		68,620		94,500		163,120		20,620	165,000		22,500
Electric Utility Services-Clubhouse	\$	27,108 184,659	Φ	8,694 84,706		11,900 115,500	Φ	20,594 200,206	Φ	(6,514) 15,547	\$ 21,500 \$ 203,892	•	(5,608)
Total Electric Utility Services Garbage/Solid Waste Control Services	•	104,059	Ф	64,700	Ф	115,500	Ф	200,200	Ф	15,547	\$ 203,892	Ф	19,233
Garbage Collection		4,892		2,143		2,310		4,453		(439)	6,000		1,108
Total Garbage/Solid Waste Control Services	\$	4,892	\$	2,143		2,310	\$	4,453	\$	(439)		\$	1,108
Water-Sewer Combination Services													
Water Utility Services		28,295		3,428		4,900		8,328		(19,967)	10,000		(18,295)
Water & Wastewater County Fee Total Water-Sewer Combination Services	•	1,304 29,599	\$	1,305 4,732		4,900	Φ	1,305 9,632	•	(19,967)	1,304 \$ 11,304	¢	(0) (18,295)
Other Physical Environment	Ψ	29,399	φ	4,732	φ	4,500	φ	9,032	φ	(15,507)	φ 11,504	φ	(10,273)
Field Manager		55,400		20,567		34,833		55,400		-	55,400		-
Property & Liability Insurance		17,200		28,313		-		28,313		11,113	30,000		12,800
Fountain Maintenance/Park Maintenance		5,000		465		1,000		1,465		(3,535)	3,000		(2,000)
Entry & Wall Maintenance and Improvement		7,500		1,246		2,000		3,246		(4,254)	7,500		- 002
Landscape Maintenance - Contract Landscape Maintenance - Other		221,908 15,000		115,438 3,344		113,416 10,000		228,855 13,344		6,947 (1,656)	228,000 7,500		6,092 (7,500)
Landscape Maintenance - Other Landscape Maintenance-Seasonal Color Program		9,000		3,344		4,000		4,000		(5,000)	9,000		(7,500)
Plant Replacement Program		20,000		2,090		5,250		7,340		(12,660)	15,000		(5,000)
Waterway Mgt. Program - Contract		17,220		7,395		13,230		20,625		3,405	22,680		5,460
Waterway Mgt. Program - Other		12,000		5,505		5,600		11,105		(895)	10,000		(2,000)
Waterway Mgt. Program - Erosion Control		5,000		-		1,000		1,000		(4,000)	5,000		-
Waterway Mgt. Program-Aquatic Plantings		3,500		2015		3,000		3,000		(500)	3,500		(2.500)
Irrigation Repairs & Maintenance Capital Improvements		10,000 5,000		3,915		10,500 5,000		14,415 5,000		4,415	7,500 5,000		(2,500)
Well Monitoring and Maintenance		7,500		667		2,100		2,767		(4,733)	5,000		(2,500)
Miscellaneous Repairs & Maintenance		2,000		1,375		2,000		3,375		1,375	3,500		1,500
Payroll Taxes		-		-		-		-		-	-		-
Workers' Comp./Employee Liability Insurance Total Other Physical Environment	\$	3,959 417,187	\$	1,580 191,901		2,379 215,308	\$	3,959 407,209	\$	(9,978)	\$ 2,500 420,080	\$	(1,459) 2,893





Community Development District

Fiscal Year 2015 Final Annual Budget General Fund

	Fir	al Year 2014 nal Annual Budget	Cı	urrent Period Actuals Through 02/28/14	R Ex	Projected Revenues & expenditures 03/01/14 to 9/30/14	and	otal Actuals I Projections Through 09/30/14		Over/(Under) dget Through 09/30/14	Ye	roposed Fiscal ear 2015 Final nnual Budget	(Dec	ncrease / crease) from 2014 to FY 2015
Road & Street Facilities														
Decorative Light Maintenance		2,500		1,020		600		1,620		(880)		2,500		-
Pavement & Signage Repairs		3,000		-		3,000		3,000		-		3,000		-
Total Road & Street Facilities	\$	5,500	\$	1,020	\$	3,600	\$	4,620	\$	(880)	\$	5,500	\$	-
Parks & Recreation														
Parks & Recreation Staff		50,500		14,138		21,000		35,138		(15,362)		50,000		(500)
Security Patrol - Contract		50,000		20,736		26,190		46,926		(3,074)		48,638		(1,362)
Clubhouse Telephone & Internet		4,500		1,627		3,500		5,127		627		5,000		500
Pool - Contract		11,147		2,932		1,337		4,269		(6,878)		20,000		8,853
Pool - Other		1,750		365		500		865		(886)		3,500		1,750
Pool Repairs & Maintenance		6,000		3,045		2,450		5,495		(505)		6,000		-
Clubhouse Supplies		6,000		2,182		3,500		5,682		(318)		8,000		2,000
Clubhouse Facility Repairs & Maintenance		7,500		4,969		3,500		8,469		969		5,000		(2,500)
Club Facility		10,000		6,756		14,000		20,756		10,756		10,000		-
Community Activities		13,000		6,936		7,000		13,936		936		13,000		-
Community Event Insurance		1,200		-		1,200		1,200		-		1,200		-
Maintenance Vehicle Maintenance and Registration		500		-		250		250		(250)		500		-
Security System		1,000		60		150		210		(790)		1,000		-
Surveillance System Maintenance and Upgrade		5,000		2,779		3,500		6,279		1,279		5,000		-
Parks & Rec Staff Payroll Taxes		-		_		-		-		-		-		-
Workers' Compensation Insurance		1,700		1,700		-		1,700		-		1,700		-
Multi Purpose Field Improvements		35,770		-		5,000		5,000		(30,770)		-		(35,770)
Capital Improvement Engineering and Design		85,500		29,938		7,500		37,438		(48,063)		-		(85,500)
Capital Improvements		64,000		425		63,575		64,000		-		-		(64,000)
Total Parks & Recreation	\$	355,067	\$	98,587	\$	164,152	\$	262,740	\$	(92,327)	\$	178,538	\$	(176,529)
Amenity Improvement														
Debt Service	\$	-	\$	-	\$	-	\$	-		-	\$	243,342	\$	243,342
Total Amenity Improvement	\$	-	\$	-	\$	-	\$	-	9	-	\$	243,342	\$	243,342
Reserves														
Designated Capital Reserve		30,000		-		-		119,003		89,003		-		(30,000)
Total Reserves	\$	30,000	\$		\$	<u>-</u>	\$	119,003	\$	89,003	\$	<u> </u>	\$	(30,000)
Total Expenditures	\$	1,141,642	\$	442,860	\$	574,943	\$	1,136,806	\$	(4,836)	\$	1,181,934	\$	40,292
Excess of Revenues Over (Under) Expenditures	\$	-	\$	604,167	\$	(485,164)	\$	-	\$	-	\$	-	\$	-





Community Development District

Fiscal Year 2015 Final Annual Budget General Fund 001

Legislative

Supervisor's Fees & Related Payroll Taxes

The amount paid to each Supervisor for the time devoted to the District business and monthly meetings. The amount permitted is \$200.00 per meeting for each member of the Board.

Financial & Administrative

District Manager

The District retains the services of a consulting manager, who is responsible for the daily administration of the District's business, including any and all financial work related to the Bond Funds and Operating Funds of the District, and preparation of the minutes of the Board of Supervisors. In addition, the District Manager prepares the Annual Budget(s), implements all policies of the Board of Supervisors, and attends all meetings of the Board of Supervisors.

District Engineer

Consists of attendance at scheduled meetings of the Board of Supervisors, offering advice and consultation on all matters related to the works of the District, such as bids for yearly contracts, operating policy, compliance with regulatory permits, etc.

Disclosure Report

This is required of the District as part of the bond indentures.

Trustee Fees

This is required of the District as part of the bond indentures.

Auditing Services

The District is required to annually undertake an independent examination of its books, records and accounting procedures. This audit is conducted pursuant to State Law and the Rules of the Auditor General.

Other Professional Services

Fees related to a capital asset replacement evaluation study.

Arbitrage Rebate Calculation

This is required of the District as part of the bond indentures.

Travel Per Diem

This applies at the current rate of mileage reimbursement for official District business.

Postage, Phone, Faxes, Copies

Cost of materials and service to produce agendas and conduct day-to-day business of the District.

Rentals & Leases

This is required of the District to store its official records.

Public Officials Insurance

The District carries Public Officials Liability in the amount of \$1,000,000.

Legal Advertising

This is required to conduct the official business of the District in accordance with the Sunshine Law and other advertisement requirements as indicated by the Florida Statutes.

Bank Fees

The District operates a checking account for expenditures and receipts.

Dues, Licenses & Fees

The District is required to file with the County and State each year.





Community Development District

Fiscal Year 2015 Final Annual Budget General Fund 001

Miscellaneous Administrative Fees

To provide for unbudgeted administrative expenses.

Office Supplies

Cost of daily supplies required by the District to facilitate operations.

Website Administration

This is for maintenance and administration of the District's official website.

Legal Counsel

District Counsel

Requirements for legal services estimated annual expenditures on an as needed basis and also cover such items as attendance at scheduled meetings of the Board of Supervisors, contract preparation and review, etc.

Legal Counsel

This category provides for independent legal counsel related to the assessments on properties outside of the current District boundaries.

Electric Utility Services

Electric Utility Services - Streetlights

This item is for streetlights and other common element electricity needs.

Electric Utility Services - Pumps

This item is for electric utility services to the pool pumps.

Electric Utility Services - Clubhouse

This item is for streetlights surrounding the Clubhouse facility.

Garbage/Solid Waste Control Services

Garbage Collection

This item is for pick up at the recreation facility and parks as needed.

Water-Sewer Combination Services

Water Utility Services

This item is for the potable and non-potable water used for irrigation, recreation facility and the pool.

Water & Wastewater County Fee

This item is an impact fee for wastewater services remitted to the County.

Other Physical Environment

Field Manager & Related Payroll Taxes

As an anticipated addendum to the consulting managers contract, the District will retain the services of a Field Manager. The Field Manager is responsible for the day-to-day field operations. These responsibilities include, but are not limited to, preparing and bidding of services and commodities, contract administration, hiring and maintaining qualified personnel, preparation of and implementation of operating schedules and policies, insuring compliance with all operating permits, prepare and implement field operating budgets, provide information/education to public regarding District programs. The fee for this service is reviewed

Worker's Compensation Insurance

This item is a state mandated insurance benefit provided to employees injured on the job.

Waterway Mgt Program - Contract

This item is for the contract that maintains the multiple waterways that compose the District's waterway management system and aids in controlling nuisance vegetation that may otherwise restrict the flow of





Community Development District

Fiscal Year 2015 Final Annual Budget General Fund 001

Waterway Mgt Program - Other

This category is for the unforeseen items that are not under contract to maintain the multiple waterways in the District.

Waterway Mgt Program - Erosion Control

This category is for the erosion issues that are not under contract that may occur along the banks of the multiple waterways in the District.

Property & Liability Insurance

The District carries \$1,000,000 in general liability and also has sovereign immunity.

Fountain Maintenance/Park Maintenance

This item addresses maintenance as needed to the common area fountains and parks.

Entry & Walls Maintenance

This item is for maintaining the main entry feature and other common area walls.

Landscape Maintenance - Contract

The District contracts with a professional landscape firm to provide service through a public bid process. This fee does not include replacement material or irrigation repairs.

Landscape Maintenance - Other

Landscape fees that do not fall within the scope of services covered under the landscape contract.

Landscape Maintenance - OLM

Landscape maintenance consulting

Irrigation Repairs & Maintenance

This item addresses irrigation repair/capitalized items.

Well Monitoring and Maintenance

This item covers the monitoring and maintenance of District wells.

Miscellaneous Maintenance

To provide for unbudgeted repairs and maintenance.

Plant Replacement Program

This item is for landscape items that may need to be replaced during the year.

Road & Street Facilities

Decorative Light Maintenance

This item is to maintain the decorative light fixtures throughout the community.

Pavement & Signage Repairs

This item is for miscellaneous repairs to the roads, sidewalks, and signs as needed.

Street Sweeping

This item is for sweeping the roadways within the District.

Parks & Recreation

Security Patrol - Contract

This item is for the contractual service of the Sheriffs office or a private vendor to provide random patrols of the District assets and the community as a whole.

Parks & Recreation Staff & Taxes

This item is intended to fund management of the club facilities and employee staffing for maintenance, cleaning, coordination of events and other functions.





Community Development District

Fiscal Year 2015 Final Annual Budget General Fund 001

Club Facility

This item is for the purchase of equipment and furniture of the Clubhouse facility as well as other items related to the Clubhouse that are outside of the scope of maintaining the facility.

Clubhouse Facility Maintenance

This item is for the monthly cleaning and repairs of the Clubhouse facility.

Clubhouse Telephone & Internet

This item is related to the cost of the monthly telephone service provided within the Clubhouse facility.

Clubhouse Supplies

This item is for the basic commodities and other items for Clubhouse events.

Pool Repairs & Maintenance

This item relates to repairs and maintenace costs necessary to preserve the existing condition of the pool.

Pool Maintenance - Contract

The District contracts with a professional pool firm to provide service through a public bid process. This fee includes the contract only.

Pool Maintenance - Other

Pool Area fees that do not fall within the scope of services covered under the pool contract.

Park Facility Maintenance

This item is for repairs to the tennis courts, volleyball courts and other park infrastructure.

Community Activities

This item is intended to fund District held functions such as Fall, Winter, Spring & Summer Festivals or other events that may be deemed beneficial to the character and quality of life within the community.

Security System

This item is for the alarm system and monitoring at the clubhouse.

Capital Improvements

This item is for any capital improvements during the year within the program.

Operating Reserve

This item relates to a line of credit utilized for the purpose of first quarter funding.

Capital Reserve

This item is for the general replacement of District assets.

Interest

This item relates to interest corresponding with the line of credit established for first quarter funding.





RivercrestCommunity Development District

Fiscal Year 2015 Annual Budget Debt Service Fund

DEVENUES	Fiscal Year 2014 Final Annual Budget	Fiscal Year 2015 Proposed Annual Budget
REVENUES		
Debt Service Assessments Levied on Roll	491,516	492,866
Total Revenues	\$ 491,516	\$ 492,866
EXPENDITURES		
Series 2007A Bond May 1 Principal Payment	220,000	230,000
Series 2007A Bond May 1 Interest Payment	137,821	133,589
Series 2007A Bond Nov. 1 Interest Payment	133,696	129,277
Excess of Revenues Over Expenditures	\$ 491,516	\$ 492,866

ANALYSIS OF BONDS OUTSTANDING									
Series 2007A Bonds Outstanding - Period Ending 11/1/2014		6,075,000							
Principal Payment Applied Toward Series 2007A Bonds		230,000							
Series 2007 Bonds Outstanding - Period Ending 11/1/2015	\$	5,845,000							





Rivercrest Community Development District

Fiscal Year 2015 Final Operating Budget Cash Projections as of July 31, 2014

Operating Cash / Investments	\$ 891,942
Subtotal: Liquid Cash Position	\$ 857,664
Add: Anticipated Tax Revenue Collections	\$ 9,000
Add: Interest Earnings	\$ 150
Add: Miscellaneous	\$ 2,000
Add: Clubhouse Rentals	\$ 1,750
Add: Developer Contribution	\$ -
Less: Current Liabilities	\$ (34,278)
Less: Projected Expenditures Through Fiscal Year End	\$ (175,969)
Projected Cash Balance on September 30, 2014	\$ 694,594

Notations:

⁽¹⁾ As illustrated above, current cash projections indicate that the District will have approximately \$695K in surplus funds available at the end of the fiscal year 2014. The fiscal year 2015 budget provides for a monthly burn rate of \$105K/month. Generally, it is recommended that the District retain a 3-month operating reserve, totalling \$315K. If our projections are accurate at the end of the fiscal year, \$380K may be utilized towards capital expenditures in coming and future fiscal years.





Community Development District

Final Annual Budget Fiscal Year 2015 Annual Assessments

Annual Assessments (1)

RESIDENTIAL PRODUCT TYPE												
			Fiscal Year 2014	1	Fisc	al Year 201	.5	Annual Assmt Variance (2)				
P 1 (F	DS Unit		Debt Service		Fiscal Year 2014 Total			2015 Total	Total Increase / (Decrease) in	% Increase / (Decrease), Relative to Prev		
Product Type	Count	Count	Per Unit	O&M Per Unit	Assessment	Per Unit	Unit	Assessment	Annual Assmt	Year		
Townhouse	113	114	\$167	\$380	\$547	\$167	\$380	\$547	\$0	0.0%		
Single Family 30'	122	122	\$267	\$607	\$874	\$267	\$607	\$874	\$0	0.0%		
Single Family 30' - Additional Units	17	17	\$267	\$607	\$874	\$267	\$607	\$874	\$0	0.0%		
Single Family 40'	549	549	\$333	\$758	\$1,091	\$333	\$758	\$1,091	\$0	0.0%		
Single Family 50'	202	202	\$416	\$948	\$1,364	\$416	\$948	\$1,364	\$0	0.0%		
Single Family 60'	275	275	\$500	\$1,138	\$1,638	\$500	\$1,138	\$1,638	\$0	0.0%		
Single Family 70'	95	96	\$582	\$1,326	\$1,908	\$582	\$1,326	\$1,908	\$0	0.0%		
Total	1,373	1,375						_				

COMMERCIAL/RELIGIOUS PRODUCT TYPE											
		Fiscal Year 2014			al Year 201	.5	Annual Assmt Variance (2)				
Product Type	DS Unit Count	O&M Unit Count	Debt Service Per Unit	O&M Per Unit	Fiscal Year 2014 Total Assessment	Debt Service Per Unit	Debt Service O&M Per		Total Increase / (Decrease) in Annual Assmt	% Increase / (Decrease), Relative to Prev Year	
Commercial	9.55	9.55	\$1,665	\$3,790	\$5,455	\$1,665	\$3,790	\$5,455	\$0	0.0%	
Religious (3)	3.47	0.00	\$1,665	\$0	\$1,665	\$1,665	\$0	\$1,665	\$0	0.0%	
Commercial - 301	3.59	3.59	\$1,665	\$3,790	\$5,455	\$1,665	\$3,790	\$5,455	\$0	0.0%	
Total	16.61	13.14									

Notations

⁽³⁾ The Religious Product Type is not exempt from debt service assessments but qualifies for relief from O&M assessments as deemed appropriate by the Board.





⁽¹⁾ Annual assessments are adjusted for collection costs and early payment discounts of 8%.

⁽²⁾ A positive figure denotes an increase in assessments; conversely, a negative figures denotes a decrease in assessments.